



Minutes

Project	Koppers Newcastle Stakeholder	From	Sonya Pascoe
Subject	Koppers CRG #2	Tel	1800 066 243
Venue/Date/Time	Via MS Teams 27/10/2020	Job No	12511862

Copies to

Attendees	Michael Ulph (GHD) (MU) Nick Moretti (Koppers) (NM) Shane Beasley (Koppers) (SB) Marie Caruana (First Chance) (MC) John Hayes (community representative) (JH) Chris Tola (community representative) (CT)	Apologies	Paul Adams (Major Projects) (PA) Sonya Pascoe (GHD) SP Rick Banyard (community representative) (RB) Sarah Kiely (Port of Newcastle)
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Minutes

Action

Welcome and Acknowledgement of Country

- MU provided a welcome and Acknowledgement of Country.

Safety moment

- MU asked the room if they would like to share a safety moment
- SB mentioned intense rainfall over 6 hours, recommends checking storm drains etc.

Introductions

- MU introduces who is present at the meeting. Discussion around Wade who has been made redundant from SUEZ..

Past Minutes

- JH moves that previous minutes are a true and correct record.
- MC seconds.

CRG Terms of Reference

- MU runs through CRG Terms of Reference
- MU clarified the confidentiality requirements as outlined in the CRG Terms of Reference.
- No concerns raised with these requirements.

MU to update CRG Terms of Reference to acknowledge the flexibility of meeting location

Minutes

- MU recognised that meetings have not been held on site at Koppers Mayfield to date.
- JH expresses interest in meetings being held face to face with precautions. Acknowledges the convenience of Zoom and recommends having the option to dial in via Zoom when meeting face to face.
- MU recommends further discussion in general business and mentions benefits of online meeting option that allows members to join who aren't nearby.
- MU asks if anyone has any concerns or additions.
- JH, MC and SB have no issues with CRG TOG.
- Brief discussion about conflict of interest

Action

MU to put down today's date for adoption of the CRG TOR and send out finalised PDF.

Koppers Globally

- SB provided summary of Koppers as a company, the extent of their business operations
- Koppers has had good 2nd half of the year as construction timbers have been in demand for home renovations during the pandemic.
- In Australia not much difference.
- More discussion about the sustainability of aluminium smelters. Looking more positive for Portland.
- Rio Tinto were going to shut the Tiwa Point smelter in NZ but are now likely to keep it open for the next 3-5 years.
- Overseas markets are starting to improve as countries start to reopen.
- Koppers globally looking to be more involved in sustainability.

Mayfield Report

- Discussion around thermal storage blocks and power storage for potential sustainability projects and Koppers contribution for supply and R&D.
 - NM explains that business as usual mostly despite rain and COVID. COVID protocols are in place and being taken seriously. Shutdown coming in November.
 - NM discusses 2018 court case where pitch vapours went across Mayfield in October and May and received several odour complaints. EPA prosecution on 21 October, pleaded guilty, awaiting judgement. Money from fine may be given to Koala Sanctuary in Port Stephens. EPA requests that Koppers publish articles in papers discussing the incident.
 - NM explains actions that have been taken since the 2018 incident to reduce risk of odour complaints.
 - MU opens for discussion
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Minutes**Action**

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- CT has to leave.
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Community

- MU asked if members have received the newsletter.
 - JH and MC have received.
 - MC discussed that she circulated the newsletter amongst staff and received feedback showing appreciation of the newsletter and knowing what is going on.
 - MU discusses newsletter for circulation around February and inclusion of sustainability and court case.
 - MU asked for community members to suggest anything further for inclusion in the newsletter.
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Questions

- MU mentions a group of businesses and councils that are looking to partner to discuss how they can best partner to achieve some of the Sustainable Development Goals.
 - NM asks how to access the group
 - MU states he will pass on details
 - MU opens up for questions or suggestions
 - MC states that she has no questions or suggestions
 - JH thanks and acknowledges Nick for the provision of data to Beyond Zero Emissions (BZE) where JH is a volunteer.
 - NM offers his details for any further questions from BZE.
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MU to pass on details to NM of how to get access to discussed group of businesses and councils

Close out and next meeting

- MU asks whether if allowed if the next meeting should consider being face to face.
 - MC states that she is happy to meet face to face.
 - NM states that he is happy to meet face to face. And mentions potential for including Zoom capabilities.
 - MU suggests that team meeting be late January or early February.
 - JH asks for a heads up before locking in a date.
 - MC states that she is taking most of January off.
 - MU suggests to lock in a tentative date of 23/02/2020.
 - MU thanks everyone for contribution.
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MU to set up a CRG meeting for approximately 23/02/2020 and check availability of community members

Sonya Pascoe

Graduate Stakeholder Engagement and Social Sustainability Consultant