

Minutes

03 August 2021

Project name	Koppers Community Reference Group	From	Sonya Pascoe
Subject	CRG Meeting #4	Tel	1800 066 243
Date / Time	15:45–16:55 3 August 2021	Project no.	12554413
Attendees	Nick Moretti (Koppers) Shane Beasley (Koppers) Michael Ulph (GHD) Sonya Pascoe (GHD, minutes, online) Sarah Kiely (PON, CRG member) Marie Caruana (First Chance, CRG member) John Hayes (Mayfield Group, CRG member) Rick Banyard (Mayfield Group, CRG member) Paul Adams (Major Projects Group, CRG member, online)	Apologies	Andrew Humphries (CRG member) Rodney Hood (CRG member) Chris Tola (CRG member)
Objective	Community Reference Group	Copy to	Nick Moretti

Minutes	Action
Acknowledgement of Country	– NA
Introductions	– NA
Safety Moment Importance of face masks	– NA
February meeting minutes RB moved, JH seconded	– NA
General Koppers update Discuss output of business in relation to COVID economic climate, markets and trends. Notifiable incident reported to EPA - Discuss spill of liquid pitch material at Stolthaven Wharf on 24/5/21 near gangway. Corrective actions have been put into place and incident has been closed out. Several discharges have gone through the same pump since without incident. Discussion of energy saving initiative. Reductions of 23 per cent since beginning initiative. JH – suggest considering promoting energy saving initiative in newsletter as a “good news story”.	– NM, SB and MU to discuss including the energy saving initiative story in the Koppers Community Newsletter.
Community news Fundraiser Ball being held by First Chance - some tickets still available.	– Inclusion in Koppers Community Newsletter

Minutes	Action
Mission to Seafarers – Koppers donated new BBQ facilities.	
<p>Questions from the community</p> <p>RB – absence of odours is noticed – no comments from neighbours in the community. Community have had positive reaction to the Koppers CRG and other involvement in the community recently.</p> <p>PA – appreciates neighbourly visits from Koppers at Major Projects. Small update on recent business.</p> <p>SK – update on activities at Port of Newcastle (PON). PON bought mobile harbour cranes to upscale capability project cargo at Mayfield site – PON notified community via letter box drop.</p> <p>RB – Where were the flyers distributed to? RB did not receive flyer, JH did. Suggest co-ordinating communications between PON, Koppers and the interest groups for maximum consultation with community.</p>	<ul style="list-style-type: none"> – Consider co-ordination of communications between PON, Koppers and the interest groups for maximum consultation with community.
<p>Next Meeting</p> <p>Next meeting tentatively scheduled for 26 October 2021.</p>	<ul style="list-style-type: none"> – Confirm the date for the next meeting